

No Excuses University
At Los Pen
Student Handbook
Second Grade



This book belongs to: _____

The year I graduate college: _____



Dear Students,

Welcome to the No Excuses University at Los Pen. This year you will learn like never before as we prepare your path to college. Each and every one of you has very special academic and social gifts. These gifts are seen on a daily basis in the way that you work hard in the classroom in reading, writing, and math. They are also seen in the way that you display character by focusing on the six character traits described in this handbook. As you read through this handbook, you will learn about the expectations we have for all students of the No Excuses University at Los Pen. I promise that you will be successful if you remember these two words, **No Excuses**. "No Excuses" is not just our motto, it is our commitment as students, parents, and teachers to do whatever it takes to be successful in school. I know that you are capable of being a great student. I am proud of you and I look forward to celebrating your successes throughout the 2005-2006 school year!

Sincerely,

Mr. Lopez
Principal



No Excuses University Code of Conduct

At Los Pen, we take student safety and good student behavior very seriously. We only have a few rules, but these rules apply anytime students are on campus, to and from school, or on a school-sponsored field trip or activity. School staff members, students, and parents all share responsibility for good student behavior. The school has the responsibility to clearly communicate and enforce student behavior in a fair, consistent, and supportive manner. Parents have the responsibility to reinforce the expectations of the school and to help their children become responsible citizens. Students have the responsibility to follow the code of conduct and to make good choices.

Our Code of Conduct

All students will be asked to follow the Los Pen Code of Conduct. The students will be asked to sign a poster hanging in the class committing to the Los Pen Code of Conduct.

I will be trustworthy.

I will be respectful.

I will be responsible.

I will be fair.

I will be caring.

I will be a good citizen.

Character Counts! Awards

Character Counts! Awards will be given to students when they demonstrate good conduct and responsible behavior. All adults on staff may give them out as appropriate. Two Character Counts! Awards will be randomly selected from each classroom once a month to be announced at Friday Flag.

Character Violations

Character Violations are used to record instances when students violate The Los Pen Code of Conduct. A copy of the Character Violation will be sent home for the parent to sign.

First Character Violation- sent to the office, call home, discussion with teacher, possible loss of recess.

Second Character Violation- sent to the office, call home, teacher conference to discuss behavior interventions, possible loss of recess.

Third Character Violation- sent to the office, individual student behavior contract, parent teacher conference.

Consequences

Any Los Peñasquitos staff member may choose to issue a natural or logical consequence in any situation where it would be appropriate. Character Violations will be referred to the office for further discipline actions. If parents or guardians have any questions they may contact the office.

Things to Keep at Home

1. Please do not bring gum to school.
2. Toys, walkmans, computer games, roller blades, skates, skateboards, and similar items are not allowed at school.
3. Weapons, or simulated weapons, may NEVER be brought to school. These include, but are not limited to, squirt guns, air powered guns, knives, explosives, and all other dangerous objects.

Classroom Management Plan (K-2)

"Character is doing the right thing, even when no one is watching"

Code of Conduct:

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I will be fair.

I will be caring.

I will be a good citizen.

IF YOU CHOOSE TO BREAK THE CODE OF CONDUCT (CONSEQUENCES):

1st TIME: CAUTION: YELLOW

2nd TIME: STOP: RED
SIGN IN THE BOOK

3rd TIME: TIME-OUT: SIGN IN THE BOOK
TAKE A BREAK IN ANOTHER CLASS
FILL OUT TIME-OUT LETTER/HOME TO PARENTS
POSSIBLE LOSS OF RECESS

4th TIME OR SEVERE DISRUPTION:
IMMEDIATELY SENT TO THE OFFICE
FILL OUT CHARACTER VIOLATION

POSITIVE REINFORCEMENT:

PRAISE - DAILY

POSITIVE NOTES HOME - RANDOM

CHARACTER COUNTS! AWARD

INDIVIDUAL CLASSROOM REINFORCEMENT:

We have read and discussed this classroom management plan and will support and honor the plan throughout the year.

Parent Signature

Student Signature

Trustworthiness

Be honest • Don't deceive, cheat or steal • Be reliable — do what you say you'll do • Have the courage to do the right thing • Build a good reputation • Be loyal — stand by your family, friends and country

Respectful

Treat others with respect; follow the Golden Rule • Be tolerant of differences • Use good manners, not bad language • Be considerate of the feelings of others • Don't threaten, hit or hurt anyone • Deal peacefully with anger, insults and disagreements

Responsible

Do what you are supposed to do • Persevere: keep on trying! • Always do your best • Use self-control • Be self-disciplined • Think before you act — consider the consequences • Be accountable for your choices

Fairness

Play by the rules • Take turns and share • Be open-minded; listen to others • Don't take advantage of others • Don't blame others carelessly

Caring

Be kind • Be compassionate and show you care • Express gratitude • Forgive others • Help people in need

Citizenship

Do your share to make your school and community better • Cooperate • Get involved in community affairs • Stay informed; vote • Be a good neighbor • Obey laws and rules • Respect authority • Protect the environment



No Excuses University Academic Expectations

At the No Excuses University at Los Pen we have high expectations for all students and believe if students work hard they can be successful. In addition, we would like to provide all students at Los Pen with the academic and social skills necessary to be successful in middle school, high school, and have the choice to go to college.

Academic Honesty

In support of the District's Academic Honesty Policy, students are expected to demonstrate acts of honesty at all times. Teachers and staff members will support and enforce all district rules of academic honesty and provide a learning environment that does not allow or tolerate dishonesty. **Any student who violates the rules of the Academic Honesty Policy will be subject to disciplinary action.**

Attendance

It is important to be on time and attend school everyday. If you are not able to attend school you should remind your parents to call the office. In addition, you should also speak to your teacher to find out the work you missed when you were gone. **When you miss school you miss out!**

Take 5

Expect your family to take 5 minutes everyday to discuss your day at school!

1. What is your student goal?
2. What did you do today to help achieve your student goal?
3. How did you make character count today?
4. What can you do tomorrow to conduct yourself as a No Excuses University student?
5. Encourage your child in a very specific and genuine way.



MAPs

MAPs is a three part test covering Reading, Language Usage, and Math. Using a computer all students in grades 2-5 will take the MAPs test in the fall, winter, and spring. Your teacher will use MAPs score throughout the year to measure your growth in Reading, Language Usage, and Math.

Reading

260			
250			
240			
230			
220			
210			
200			
190			
180			
170			
160			
	Fall	Winter	Spring

Math

260			
250			
240			
230			
220			
210			
200			
190			
180			
170			
160			
	Fall	Winter	Spring

Language

260			
250			
240			
230			
220			
210			
200			
190			
180			
170			
160			
	Fall	Winter	Spring



2nd Grade Student Goals

Writing Goal For _____

	I use it in my writing!!	I'm still working on it!!
Correct Punctuation		
Beginning, Middle, End (organizational plan)		
Interesting Vocabulary		
Correct Spelling		
On Topic		
Complete Sentences		
Penmanship (neat handwriting)		
Many Details		
Interesting Opening Sentence		
Makes sense		
Engages The Reader		

Current Writing Score _____

My goal for next time is to _____

by (time frame) _____.

I can achieve my goal by _____

_____.



2nd Grade Student Goals

	I Know It!!!	I'm Still Working On It!!
Place Value		
Greater than, less than, equal to		
Fact Families		
Ordinal numbers		
Addition		
Subtraction		
Multiplication		
Division		
Counting Money		
Addition with Coins		
Subtraction with Coins		
Fractions		
Rounding to the nearest 10		
Rounding to the nearest 100		
Number patterns		
Number Grid Puzzles		
Measurement		
Telling Time		
Geometric Shapes		
Spacial Sense		
Graphs		

My goal for next time is to _____

_____ by (time frame) _____.

I can achieve my goal by _____



Student College Readiness Survey

What do I want to learn this year at Los Pen to prepare for college?

What did I learn this year at Los Pen to prepare for college?

What year will I graduate from college?



No Excuses University Leadership Opportunities

Student Council Officers and Representatives (4-5)

The Student Council members will coordinate student council fundraisers and spirit days.

Character Counts! SAVE Club (2-5)

The Character Counts! S.A.V.E. Club will focus on the six character traits, promoting safety, conflict resolution, and community service. The club is student led with the help of Mrs. Kline. Second, Third, Fourth, and Fifth grade students will learn positive ways to promote character, handle conflict resolution, and perform community service throughout the year. The students will also have the opportunity to work in committees and develop leadership skills.

5th Grade Safety Patrol

Fifth Grade students will ensure school safety.

No Excuses University Student Leaders (2-5)

NEU students will have the opportunity to participate in a variety of leadership opportunities throughout the year.

Conflict Managers (4)

Selected students will coordinate recess games and help to ensure school safety.

No Excuses University
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Third Grade



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Third Grade Student Goal Organizer

Name _____

Date _____

Term _____

Math

My **MATH** score goal for the term is: _____

The things I can do to work on my goal this term are:

1. _____
2. _____
3. _____

Reading

My **READING** score goal for the term is: _____

The things I can do to work on my goal this term are:

1. _____
2. _____
4. _____

Language Usage

My **LANGUAGE USAGE** score goal for the term is: _____

The things I can do to work on my goal this term are:

1. _____
2. _____
3. _____

Signed
Student _____ Teacher _____



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